



**Chapter Business Meeting Minutes  
2010 FALL CONFERENCE  
Friday, October 15, 2010  
Pendleton Convention Center  
1601 Westgate Avenue  
Pendleton, Oregon**

Meeting was called to order at 7:55 am.

**Board attendance:**

<b>Peggy Keppler</b>	<b>City of Eugene</b>	<b>President</b>
<b>Mary Meloy</b>	<b>Consultant</b>	<b>President-elect</b>
<b>Mark Schoening</b>	<b>City of Eugene</b>	<b>Treasurer</b>
<b>Bob Patterson</b>	<b>City of Pendleton</b>	<b>Secretary</b>
<b>Hugh Kalani</b>	<b>Retired</b>	<b>National Delegate</b>
<b>Terry Song</b>	<b>HNTB</b>	<b>Director</b>
<b>Delora Kerber</b>	<b>City of Wilsonville</b>	<b>Director</b>
<b>Gregg Weston</b>	<b>DEA</b>	<b>Past-president</b>

**Board members absent:**

<b>Marty Andersen</b>	<b>ODOT</b>	<b>Director</b>
<b>Elizabeth Papadopoulos</b>		<b>Director</b>
<b>Russ Thomas</b>	<b>City of Newberg</b>	<b>Director</b>
<b>Todd Watkins</b>	<b>Washington County</b>	<b>Director</b>

**Chapter attendance:**

Those members present during the breakfast meeting.

**Minutes:**

Peggy reviewed the Chapter business meeting agenda with folks in attendance. Peggy then presented the minutes from the last Chapter business meeting held at Canyonville in April 2010.

Motion was made to approve last Chapter meeting minutes, it was then seconded, and then approved.

**Treasurer's Report:**

Mark discussed the current status of the budget. He reviewed the expenses and revenue status for the Chapter through September 2010. He noted that the Spring conference in Canyonville was a success. He also noted he deposited \$10,000 into the money market account, bringing the total to over \$40,000.

Motion was made to approve the Treasurer's report, it was then seconded, and then approved.

Hugh provided a brief National Delegate report for the good of the order.

**Conferences:**

Bob provided a brief update on the Fall Conference. Through Friday morning, all has gone relatively smoothly – especially hosting a NWPWLI as a concurrent program. Total registration is 100 delegates and 39 exhibitors, with 35 NWPWLI attendees.

Mary discussed the upcoming Spring Conference with the Washington Chapter. It will be held in Vancouver with reservations opening November 1<sup>st</sup>. Date of the conference is March 29 – April 1, 2011. Delora is working hard in coordinating Oregon Chapter activities with Washington Chapter. Mark is working on the technical program.

Mary also mentioned the Fall 2011 Conference will be held in Eagle Crest. She has looked at the facility and believes the exhibitor space will be tight, but the facilities will easily accommodate the typical number of delegates. She also mentioned that CAMEO will be contracted to provide conference administration services.

Peggy noted that the 2012 Spring Conference will be held at Valley River in Eugene. She also noted that a joint conference with OEMA is being discussed for Fall 2012.

#### **President Report – Peggy**

Peggy conveyed that Mary will be taking over as President this coming January 1<sup>st</sup> and had nothing else to report at this time. She then asked for committee reports.

#### **Committee Reports:**

Gordon M. discussed the current work by the Awards Committee. Julian award and Projects awards are being forwarded to National. He mentioned working on having a board member or officer assist with presenting awards. He will work on contacting them in the future. Young Leader and Every Day Hero need applications for consideration.

Stephanie R. discussed the PACE award. It has been based on tradition over the last 10-years. She needs help with putting it together. It helps to provide a history of our Chapter activities. If anyone wants to be chair, please visit with her.

Victoria S. discussed the activities of the Scholarship Committee. She mentioned to bid often on the Gizmo and contribute to the basket raffle.

Jeanne N. touched on the Futures Committee. They have been pretty active and worked on the sustainability track.

Jeanne N. discussed the activities of the Education Committee. Gregg W. has joined the committee. Classes are going well across the State. She recognized Bob for the idea of hosting NWPWLI concurrently with the conference. Sam I. is already planning next year's schedule. Peggy K. mentioned an upcoming Water Resources activity to be held June 27 – 29, 2011.

Lou A. touched on the Membership Committee. As a Chapter, we have 787 members through September 2010. He has new member sign-ups available. He thanked Elizabeth P. and Victoria S. for their work. Seven 1<sup>st</sup> Timers attended the Fall Conference. National, through their recruitment forms, are providing a \$70 discount for 1<sup>st</sup> Timers for their first year membership.

Peggy K. mentioned that Gary S. is heading up the Historical Committee and working towards our 50<sup>th</sup> anniversary in 2014. He will be getting the historical book from Eric J.

Doug S. discussed the luncheon program. Presently, there are 6 luncheons in Eugene on even number months and 6 luncheons in Portland held on odd numbered months. They are always looking for good topics and speakers.

Paul K. mentioned that the Specifications Committee is “in-between” updates. They will be considering amendments and new products as the move to update the ODOT / APWA standard specifications in the near future. Special provisions are being posted to the website – ODOT maintains and has a major role into future updates.

Eric J. discussed PR / E-APWA and that the website is dynamic – as dynamic as the members make it. Transportation, Emergency Management, and Leadership & Diversity have their own. He will set up a photo gallery for the conference. He touched on the E-newsletter and that the email list is derived from National. E-APWA has a powerpoint display. It was used at the recent League of Oregon Cities conference and is set-up at the Pendleton conference.

Ken S. provided an update on the Transportation Committee work. They are keeping their website updated and have been arranging fieldtrips, with a recent field trip to a Washington County bridge construction site. They

assist in organizing presenters for the conferences and are working on the upcoming joint conference already. Please email the co-chairs with any ideas.

Delora K. mentioned that there is no report from the Water Resources Committee to share.

Russ T. mentioned that the Fleet Committee is gathering ideas.

Russ T. discussed the latest activities of the One-Call Committee. They are working on best management practices being adopted by the Public Utilities Commission. Locator training will be held in Seattle – two days – at \$595. Portland is charging \$50 for a two day course in November. EWEB is also full supporting a two day course. Discussion continue about requiring a certification test for locators. 150 utility hits per day occur for locates, down from 400 per day.

Les M. provided an update on the Emergency Management Committee. They are working on their website. Delora K. is the Director contact. Mark Gibson is doing the work on the website. At the Spring Conference, there will be a National Emergency Management Committee member attending. ORWARN continues to work on utility agreements. An exercise drill was performed in Pendleton back in June. Major disasters are of concern – working on Federal declarations – website info to help assist with preparedness for FEMA reimbursement.

Peggy K. asked if there were any member initiated items to be discussed. No one responded.

#### **Elections:**

**Peggy K. provided the Nomination Committee's recommendation for new officers and directors:**

<b>Mary Meloy</b>	<b>President</b>
<b>Mark Schoening</b>	<b>President-Elect</b>
<b>Bob Patterson</b>	<b>Secretary</b>
<b>Terry Song</b>	<b>Treasurer</b>
<b>Delora Kerber</b>	<b>Director</b>
<b>Marty Andersen</b>	<b>Director</b>
<b>Elizabeth Papadopoulos</b>	<b>Director</b>
<b>Paul Shirey</b>	<b>Director</b>

**No nominations were made from the floor.**

**Motion to approve slate of Officers and Directors were moved, seconded, and approved.**

Peggy K. mentioned that Director's with one-year remaining are Todd Watkins and Russ Thomas. She also mentioned that the Board appointed Stephanie Reid as the National Delegate replacing Hugh Kalani. She thanked Hugh for all his years of service to the Board and the Chapter (round of applause).

Peggy K also asked for questions from the membership. The only question that came up was how long has the Oregon Chapter received the PACE award? Peggy responded that our Chapter has been recognized for the last 10-years. Only Minnesota and Washington have a longer run – 12-years. Also, only 10 to 20 Chapters are acknowledged each year with the PACE award.

**Chapter Business adjourned at 8:38 am.**