



Business Meeting Minutes
April 30, 2010
Seven Feathers Casino Resort
146 Chief Miwaleta Lane
Canyonville, OR 97417-9700

Chapter Business Meeting was called to order at 8:02 AM

Board Meeting Attendance:

Peggy Keppler	City of Eugene	President
Mark Schoening	City of Eugene	Treasurer
Bob Patterson	City of Pendleton	Secretary
Gregg Weston	DEA	Past-president
Delora Kerber	City of Wilsonville	Director
Elizabeth Papadopoulos		Director
Marty Anderson	ODOT	Director
Russ Thomas	City of Newberg	Director
Terry Song	HTNB	Director
Todd Watkins	Washington County	Director

Board Members Absent:

Mary Meloy	Consultant	President-elect
Hugh Kalani	Retired	National Delegate

Others in attendance:

Delegates in attendance at Spring 2010 Conference

Minutes of Fall 2009 Business Meeting (Peggy Keppler):

Motion made to approve without changes; it was seconded and then approved

Treasurer's Report (Mark Schoening):

\$10,000 transferred

Motion was made to accept report; it was seconded and then approved

Conference Report (Nikki Messenger):

94 delegates and 42 vendors

\$6,000 up to \$9,000 will be net revenue to Chapter

Fall Conference Report (Bob Patterson):

"Git'er Done" is the theme in Pendleton

October 12 – 15, 2010

Golf at Wildhorse or Pendleton Country Club

Pre-conference tour of Pendleton Projects

Pre-conference streetscape workshop w/Greenworks

NWPWLI to run concurrently

October 11 – 15, 2010

Spring 2011 Joint with Washington (Delora Kerber):

Hilton Inn, Vancouver in April 2011

Fall 2011 (Peggy Keppler):
TBD

Spring 2012 (Peggy Keppler):
Valley River Inn, Eugene

Fall 2012 Joint with OEMA (Peggy Keppler):

Scholastic Foundation (Jeanne Nyquist):
Votes
Les Front Runner
Quilt Raffle
Breakfast Cereal (Gordon)
Elizabeth – Pig in a blanket

President's Report (Peggy Keppler):
National in Boston
Website – registration
Board meetings

Awards (Peggy Keppler):
1 Project of the Year
Cedar Creek in Sherwood

Futures (Ted Kyle):
Meet when they get around to it
Secret

Education (Sam Irving):
Developing Leader – hit target
Street Maintenance – exceed
Preservation – hit target
Discussion
Project Management
Inspection

Membership (Lou Allocco):
796 members – drop of 10
Templates from national
Reports at website
“Web Check”

Historical (Peggy Keppler):
2014 will be 50-years

Luncheon (Doug Singer & Steve Rodolf):
Average of 24 attendees per luncheon
4 more scheduled this year
Consistent sponsorship

Specifications (Paul Klope):
Start a “new” update
Monthly issues addressed

APWA/ODOT
City of Portland more involved in next update
Live document- constant updates
Website

Public Relations / E-APWA (Eric Jones):

E- newsletter- current email
Slide show display
Facebook- interactive (committees)
Chapter
Foundation
Website- recruit/employ postings
Networking for younger folks

One Call (Russ Thomas):

Locating field- state pressing certification
Guideline to PVC- non-mandatory
Software update at one call center
Mapping software for locations within the next year.

Transportation (Ken Stoneman):

Twice between conference for meetings
Jennifer/Eric (Eugene) working on website
Conference tracks
Demonstrating (invite)

Water Resources (Kevin Timmons):

Training curriculum storm water
Tract for street/ collect
June- TW supply project
August- Bull Run watershed
July- coordinate canoe trip
Storm water symposium
September 15 and 16 World Forestry Center
Brewery and Bike Tour

Gizmo Plug (Gordon Merseth):

"Under the Radar"- Les Miller
Shy, quiet kinda guy
Karma- Gizmo & Les at 225 lbs.
Federal Employee
Get the gizmo past security
Notoriety
Work with COE (Peggy Keppler)
Give something back

Emergency Management (Les Miller):

Bag for conference
Use for gloves, safety glasses, flashlight under your bed; along with bike helmet
Muscle wall for flood fight consideration
Todd all the way (for Gizmo).

Scholarship (Victoria Saager):
\$13,500 to be awarded
\$2,500 to U of O – Sustainability

Adjournment was at 9:53 AM.

2010 Board Meeting Schedule (remaining):

Jun 11	Washington County
Jul 9	Eugene
Sep 10	Pendleton (Friday before 100-year Anniversary of Round-Up)
Oct 12	Pendleton (Fall Conference)
Nov 12	Eugene
Dec 10	Central Oregon (TBD)

Respectively submitted,



Bob Patterson
Secretary

BP/jh/mc

Attachments:

- Budget Report, Ending March 31, 2010

**Oregon Chapter APWA
Budget Report
Ending March 31, 2010**

Category Description	Actual 3/31/2010	Budget 2010	Difference
INCOME			
407 Conference Revenue	\$27,385.00	\$107,500.00	-\$80,115.00
408-Educational Seminars	\$70,238.61	\$145,000.00	-\$74,761.39
420-Std Spec Sales		\$500.00	-\$500.00
423 Product Sales		\$0.00	\$0.00
430 Advertising	\$425.00	\$1,500.00	-\$1,075.00
435 Scholarship Foundation		\$0.00	\$0.00
460 Interest	\$65.50	\$250.00	-\$184.50
466 APWA National Stipends	\$600.00	\$600.00	\$0.00
990 Chapter Rebates	\$1,443.04	\$5,500.00	-\$4,056.96
TOTAL INCOME	\$100,157.15	\$260,850.00	-\$160,692.85
EXPENSES			
500 Conference Expenses	-\$833.79	\$90,000.00	\$89,166.21
501 Conference Deposit		\$0.00	\$0.00
502 Educational Seminars	-\$6,037.92	\$145,000.00	\$138,962.08
552-Board Travel		\$6,000.00	\$6,000.00
560-Office Occupancy Expense	-\$150.00	\$600.00	\$450.00
575-Insurance	-\$426.00	\$500.00	\$74.00
615-Board Meetings	-\$453.00	\$1,200.00	\$747.00
675-Speakers & Trainers		\$0.00	\$0.00
680-Professional Fees	-\$600.00	\$2,400.00	\$1,800.00
700-Office Supplies	-\$84.99	\$700.00	\$615.01
705 Newsletter & Directory		\$0.00	\$0.00
725 Telephone	-\$150.00	\$600.00	\$450.00
730 Postage	-\$70.61	\$500.00	\$429.39
820 Website	-\$120.00	\$200.00	\$80.00
861 Awards		\$1,500.00	\$1,500.00
862 Student Scholarships	-\$3,500.00	\$6,000.00	\$2,500.00
865 Employee Scholarships		\$0.00	\$0.00
866 Community Outreach	-\$2,800.00	\$5,000.00	\$2,200.00
880-Taxes		\$300.00	\$300.00
890 Bank Charges		\$100.00	\$100.00
898 Misc Expenses	-\$130.69	\$250.00	\$119.31
TOTAL EXPENSES	-\$15,357.00	\$260,850.00	\$245,493.00
OVERALL TOTAL	\$84,800.15	\$0.00	\$84,800.15

Net Worth - As of 3/31/2010		12/31/2009
ASSETS	Balance	Balance
Cash and Bank Accounts		
Business Account-PCB	\$16,182.66	\$13,391.00
Educational-West Coast Bank	\$101,364.31	\$28,708.03
Money Market-PCB	\$40,373.28	\$30,307.78
Conference Account-PCB	\$4,266.21	\$5,000.00
TOTAL Cash and Bank Accounts	\$162,186.46	\$77,406.81
LIABILITIES		
Outstanding Checks		
Business Account-PCB	\$279.50	\$300.00
Educational-West Coast Bank	\$1,400.00	\$1,400.00
Conference Account-PCB	\$0.00	\$0.00
TOTAL Liabilities	\$1,679.50	\$1,700.00
OVERALL TOTAL	\$160,506.96	