

DRAFT Oregon Chapter APWA Minutes

Date: May 9, 2008

Location: OTAK office – Lake Oswego

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<u>Board Members Present</u>	<u>Board Members Absent</u>	<u>Visitors</u>
Rick Olson - President	Todd Watkins- Director	Barbara Blair
Gregg Weston – President Elect	Peggy Keppler – Treasurer	Terry Chamberlin
Yvonne McClain - Secretary		
Hugh Kalani, National Delegate		
Marty Andersen - Director		
Mark Schoening - Director		
Jim Carnahan - Director		
Ken Fuller - Director		
Bob Patterson - Director		
Kurt Corey – Past President		

Approval of the Minutes

The minutes of the April regular board meeting were corrected and approved as submitted.

Treasurers Report – Peggy Keppler

April and May Financials will be submitted for review at the June Board Meeting.

APWA National Reports:

National Delegates Report – Hugh Kalani

Joint OR/WA dinner at Congress:

Yvonne McClain stopped by the restaurant Cajun Cabin that Hugh was looking into. The Cajun Cabin does not reserve seats for groups; however they do have catered services upstairs. The dates available for catering upstairs are August 18th and 20th. Hugh is going to check with the Washington Chapter to verify date availability and the amount that they would like to pay for a dinner.

The Government Affairs Committee – Kurt Corey

Kurt went to DC on April 21-23 for the APWA legislative advocacy effort. The group had several one-on-one meetings with lobbyists and staff to discuss legislative priorities. The committee is preparing a video presentation to promote the Transportation Bill re-authorization which is scheduled to expire in 2009.

Kurt was able to meet with Gordon Smith, Ron Wyden, and Peter DeFazio's staff to discuss Oregon specific projects.

APWA Board of Directors, At-Large Director, Transportation– Kurt Corey

It was mentioned that John Okamoto has resigned from the National APWA Transportation Committee and Kurt would like to submit his name for the position.

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The Oregon Board was in full support and made a motion which was seconded and approved to send a letter of recommendation to National to support Kurt's submission for this position. The letter of interest is due by next Wednesday to APWA National.

Top ten awards

The top ten awards came out last week. Region 9 had good participation. It was requested that the President write a congratulations letter to the following APWA members: Christine Anderson, Dwayne Kalynchuk, and Dick McKinley.

President's Report

The proclamation letter from the Governor has been sent to National. The proclamation letter will be displayed on Capitol Hill during National Public Works Week.

Received several emails and calls on how great the conference was.

Spring 2008 Convention Update – Mark Schoening

- 123 full registrations – 9 first timers – 5 retirees
- 26 one day at tenders
- 53 exhibitors
- 4 registered guest
- 30 registered golfers
- Conference revenues and expenditures will be finalized by the next meeting. Looking to submit to the chapter around \$12,000.
- Cameo Management was only utilized for registration. This reduced utilization provided a good cost savings.
- Donations: Received \$4,400 in donations, this was a tremendous help.
- Survey: Waiting for the response from Survey Monkey.
- Conference Audit: Mark will contact Jim to schedule an audit

Fall 2008 Conference – Barbara Blair

Barbara met last Friday to discuss the conference. Things are moving along well. They are working on a logo idea for the conference.

It was officially requested, seconded and approved by the Board to have the Fall 2008 APWA Conference committee to have signing authority on behalf of APWA Oregon Chapter as well as approve to forward start up money of \$5,000. The approved conference committee members are: Karen Cembalos, Dave Rouse and Paul Shirey.

It was requested that Rick Olson forward over the exhibitor contact information to Anders Jorgenson to start contacting exhibitors.

Future APWA conference – Terry Chamberlain

- Spring 2009 – Seaside Best Western: Sent over two contracts for review. The proposed Government room rate is \$79.00.

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- Fall 2009 – Terry received the proposal from the Spirit Mountain (Grand Ronde) and Salem. Spirit Mountain proposed to not charge for the conference space. The room rate is \$79.00 a night if you are a coyote member. To be a coyote member each person needs to call in and fill out the registration to get the special rate. The Convention Center in Salem wanted to charge a fee for the conference space. Due to the difference in cost, the Board is looking to bind a contract with Spirit Mountain. The potential date for the conference will be the 3rd week of October.
- Spring 2010 – Rick Olson will confirm with Washington if we are doing a joint conference
- Fall 2010 – Scheduled for Pendleton
- Spring 2011 – Still Open – Potentially Seven Feathers
- Fall 2011 – Joint with OEM – Potentially River House in Bend

Conference Sustainability: Mark Schoening will forward to Terry Chamberlin green conferences best practices to consider in future convention center contracts to ensure that we can continue the goal of having green conferences.

The City of Springfield: The City is looking at building a new convention center. This will be a new site to consider for future conferences.

Old Business

Board Member reports on committees:

Jim Carnahan:

APWA Luncheon: June 17th will be the first luncheon in the Eugene/Springfield area.

Historical: Jim will contact Lila Bradley.

Membership: Barbara Blair reported that there is a 3 point challenge. Of the three the committee has fulfilled one point by participating in the national webinar which discussed and reviewed membership reports.

May 13th or 15th is a scheduled follow-up with Cynthia Diamore who led the session at membership madness.

Barbara is looking for Board support in the efforts to look into 3 years of membership recruitment. There is interest in recruiting college members by going to ASCE conference. Ken Fuller mentioned that he could potentially work the APWA booth.

Ken Fuller:

Fleet Services: Ken will follow up with Jeff Lankston at Eugene

Industry Relations: Ken will contact with Corky Lambert. Corky wants to set up a luncheon to bring exhibitors to get a stronger interface.

Emergency Management: Ken will contact the chair of this committee and the new members.

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Mark Schoening:

Awards/PACE: Stephanie Reid has everything that she needs to submit for the PACE Award. They are going to put an article in the newsletter to advertise participation for the Julian and Project Awards. Currently they are reviewing all award programs and looking into developing a process to identify strong Top Ten Award candidates. Mark would like to put together a scholarship for a public affairs student to assist with the preparation of the Top Ten Award. This scholarship would also encourage student participation in APWA.

E - APWA: Continuing to research this. At this time this committee does not have a chair.

Scholarships: Victoria Saager has agreed to chair this committee.

Bob Patterson (report by Barbara):

Transportation: Terry Song is the new chair. They will be meeting once a quarter. Bob Patterson will be forwarding over information.

Water Resources committee: They are having regular meetings. Nothing new at this time.

Utility Locate: This committee will have co-chairs - Russ Thomas and Tim Simons.

Additional Reports:

Educational Committee: Karen Loy is going to review the data base to verify if there are duplicates from the various schools attendance list. Cameo is trying to put together the 2009 short-school program.

Cameo Management contract: The education committee has recommended approving the Cameo Management contract to include increasing her bond/insurance rates. Mark Schoening will follow-up with Maggie.

New Business:

National Convention:

August 15th – 20th: New Orleans – Kurt made a motion which was seconded to sponsor an APWA member to attend the APWA congress. A motion was made to cover the full expense for a person to attend the Congress in accordance with the APWA policy to the maximum funding of \$2,000. This individual will have an Oregon APWA mentor at the conference. The sponsored member will need to attend the 1st timers/emerging leaders program. This recommendation was encouraged by the APWA National Diversity Committee to recruit members less than 35 years of age. The Board approved this request.

Mark Schoening will send an e-blast on the web to advertise this opportunity. All submittals need to be submitted by June 6th.

Equipment Operations Show – Sept 9th – 11th at Deschutes County Fair Grounds. Darrel Randal (Lane County) requested if APWA would consider having an APWA booth or sponsor the event. Ken Fuller mentioned that he could attend the event. A motion was made seconded and approved by the Board to sponsor the event at a maximum of \$700.00.

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Director Initiated Items

Discussion items: Rick Olson would like to propose an “Economic Summit”: There are organizations that are joining together to look at scheduling a Summit which would invite AOI, AGE, Washington AWPA, ODOT and or business alliances to find commonality with each organization to see what we can do as a group to make changes. A suggestion was made to try to get Oregon Solutions and or PSU to help provide a facilitator. Rick will continue to look into this idea.

Business Meeting Adjourned:

Next meeting: DEA – Bend Office: June 13, 2008, 10:00 am

2008 OREGON CHAPTER BOARD MEETING CALENDAR

Month	Date	Location	
JANUARY	11	Otak	Lake Oswego
FEBRUARY	8	CMTS	Portland
MARCH	14	Valley River Inn	Eugene
APRIL	15	Spring Conference	Eugene
MAY	9	OTAK	Lake Oswego
JUNE	13	David Evans & Associates	Bend
JULY	11	Water Treatment Facility	Pendleton
<i>AUGUST</i>		<i>APWA Congress</i>	<i>New Orleans, LA</i>
SEPTEMBER	12	The Resort at the Mountain	Welches
OCTOBER	21	Fall Conference	Welches
NOVEMBER	14	ODOT	Salem
DECEMBER	12	Eugene Airport	Eugene