

**Oregon Chapter APWA
Meeting Minutes**

Date: **January 11, 2008**

Location: OTAK Offices – 17355 SW Boones Ferry Rd., Lake Oswego, OR

<u>Board Members Present</u>	<u>Board Members Absent</u>	<u>Visitors</u>
Rick Olson - President	Ken Fuller - Director	Gene Appel
Gregg Weston – President Elect	Bob Patterson – Director	Dan Boss
Kurt Corey – Past President	Yvonne McClain - Secretary	Eric Jones
Peggy Keppler – Secretary		Jim McLaughlin
Hugh Kalani, National Delegate		Paul Klope
Jim Carnahan - Director		Les Miller
Marty Andersen - Director		Charynn Gross
Mark Schoening – Director		Barbara Blair
Todd Watkins - Director		Ron Povli
		Jeanny Nyquist
		James Gilmer

Synopsis: The meeting started at 10:00 AM as a continuation of the December Strategic Planning Session, paused at lunch time for an hour of chapter business, and continued the planning session from 1:00 PM to 3:15 PM.

The following minutes are of the Business Meeting called to order at noon by President Rick Olson.

Approval of the Minutes

The minutes of the December regular board meeting were approved as submitted.

Treasurers Report

Peggy Keppler, treasurer, distributed a report which summarized the following: \$25,000 in the business account, \$330 in the education account and \$32,000 in CD's. Peggy said that last year the chapter lost about \$5,000 in overall revenues vs. expenses. She said the treasury needs to cut three checks: \$8,000 to Cameo Mgt, \$6,000 to increase the education account, and \$6,000 for the Foundation Scholarship.

There was a discussion on a need to meet with Maggie Vohs, President Rick Olson and education/conference program leaders to see what changes were necessary for the coming year to assure 2008's educational budget becomes a positive source of dollars. An approval from the floor to accept the report and approve the transfer of \$20,000 was made & passed unanimously.

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Delegate's Report

Hugh Kalani reported that Vancouver BC has submitted a bid for the 2014 National APWA Conference to take advantage of facilities built for Olympics. The Regional director plans to attend Oregon's April conference. The N.W. delegates meeting will be in Missoula, Montana one week prior to our conference.

Report from National

Brian Van Norman requested suggestions for membership to national committees. Also national is putting on certification education programs and construction inspector programs. Paul Klope added to Brian's report that APWA National is updating the construction curriculum and needs inspectors to work on the committee. He said they would probably have 4 to 6 teleconferences and one get together meeting in the process.

President's Report

Rick Olson thanked everyone for contributing to this Strategic Planning Meeting. Rick then presented Kurt Corey with a plaque for being Oregon APWA's Past President.

Other Business

Mark Schoening covered the status of the upcoming spring conference in Eugene, OR on April 15-18 at Valley River Inn. Mark said he expected to net \$10,000 to \$15,000. Barbara Blair distributed the draft of the conference technical program (see attached) which still had four unfilled slots. Mark said he still needed a couple of speakers, for diversity & water resources. Rick requested quick resolution on program for publicity need. Mark said transportation subject will be on funding. Rick Olson & Jim Carnahan said they would develop another session on brain-storming. Questions were asked how do we get more speakers & subjects for conferences, besides the post conference session held at end of Friday's session when comments from "attendees" are reviewed. Rick suggested a new conference committee to solicit input from other sources that may not be at the conference.

Paul Klope reported on national education's program was adding awards specifically for educational programs and they wanted to develop a data based on what chapter is doing. Also national wanted to establish a chapter handbook; how to set up our budgets, education programs, activities, etc. Paul would like to find some volunteers.

Business Meeting Adjourned

Rick Olson returned the meeting to Brian Van Norman to complete the Strategic Planning Session.