



Oregon Chapter APWA Minutes

Date: January 9, 2009

Location: Otak Inc., Lake Oswego

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President Rick Olson called the meeting - The following were in attendance:

<u>Board Members Present</u>	<u>Board Members Absent</u>	<u>Visitors</u>
Gregg Weston – President		
Rick Olson –Past President		
Mark Schoening - Treasurer		
Jim Carnahan - Secretary		
Hugh Kalani - National Delegate		
Peggy Keppler – Director		
Terry Song - Director		
	Marty Andersen - Director	
Todd Watkins – Director		
	Bob Patterson - Director	
	Ken Fuller - Director	
Elizabeth Papadopoulos - Director		

Approval of the Minutes – Jim Carnahan

November minutes accepted as revised.

December minutes accepted as revised.

Treasurers Report – Peggy Keppler

Treasurer’s Report for December was accepted as submitted.

If anyone receives more than \$600 in a year from APWA, then APWA needs to provide a 1099 form. Therefore, anyone in this situation needs to submit a W-9 so the organization has a social security number.

APWA National Reports:

National Delegates Report – Hugh Kalani

- Delegates will be meeting in Colorado approximately the same time as the spring conference.

President’s Report – Gregg Weston

A letter was received from ODOT – Rail regarding an OAR change to intersection closing. Expressed concern is that a railroad could close a road at the crossing. Intent was just to provide information, not for APWA Board to take a political position. Mark will talk to Eric Jones about revising the website to included legislative issue links (e.g. AOC, LOC).

Gregg Weston had received a call from APWA – National that we need to complete the satisfaction survey.



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Budget Discussion:

Mark Schoening explained that the 2009 budget is different from previous budgets because educational programs are included in the 2009 budget. Therefore, the budget went from \$52,632 to \$245,550.

Board Committee Assignments:

With changes in officers and new Board members, Terry Song will take Mark Schoening's previous committees and Elizabeth Papadopoulos will take Jim Carnahan's.

There was a discussion of committee and liaison roles with agreement that Board members would have committee chairs identify a plan of action. A motion passed to have Board liaisons provide, by the February Board meeting, an updated summary to their committees.

Conference Reports:

Spring 2009, Seaside (April 29 – May 1), Todd Watkins. Staff from Washington County are trying to share chairmanship because of work demand. Logo has been developed. Planning is continuing. Tracks will be transportation, management, and utilities.

Fall 2009, Spirit Mountain (October 6-9), Russ Thomas –chair and Mike Bisset – co-chair.

Spring 2010, Seven Feathers, Three Rivers, Corvallis with OSU, or Salem Convention Center as location possibilities.

Fall 2010, Pendleton.

Spring 2011 Gregg is talking with Julia of the Washington Chapter about a possible joint conference. It would be at Skamania.

Fall 2011 with OEMA, Terry Chamberlin is checking with OEMA and, instead of Sunriver, Eagle Crest (Redmond) is being considered.

New Business

Kurt Corey National Committee Nomination Endorsement

A motion passed to endorse Kurt Corey as a candidate for several National Committees.

Education and Conferences

Education: Peggy reported that 540 students have gone through classes in 2008. Plan is to generate \$5,000 in profit from education programs (short schools). Peggy is going to check the Washington Chapter's web site to see how their courses are listed.

Conferences: A committee has been developed to work with Terry Chamberlin and is planning to update the conference guidelines.

Board meetings at conferences: It was agreed that only Board members would have dinner provided. This item will be added to the conference registration so it is clear that guests have to pay.

Exhibitor meals: Because retirees can attend for cost of meals, exhibitors should be offered the same conditions.



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Director Initiated Items:

Meeting with Cameo: This will be set up for the end of January to discuss a new contract.

APWA National Workshop: Mark Schoening will attend. Terry and Elizabeth were encouraged to attend. National stipends are available at \$400 for the first person and \$300 for the second person in each chapter. A motion was passed for the chapter to support costs for all three registrants.

Committee Outreach Program: A \$300 request was submitted by the City of Eugene (Eric Jones) to pay for give-aways during Public Works Week. Display panels will be updated (\$300 request) and outreach will extend to displays at either AOC or LOC meetings (\$400 registration). A motion passed authorizing \$300 for Public Works Week and \$300 to update display board. A decision on purchasing exhibit space at the AOC or LOC conferences was tabled until later in the year when then will be a clearer picture of budgeted revenues and expenditures.

Top Ten Public Works Leader: Survey Monkey was used to submit candidates. The committee selected Greg Miller of Washington County as the 2009 candidate. Motion passed to submit Greg as candidate for National selection process. An article highlighting Greg's nomination will be included in the spring chapter newsletter.

Webinar: National is offering a webinar on the Treasurer's role.

Sustainability Committee: A motion passed to support Lori Davis (City of Eugene) to the list of nominees for National Sustainability Committee.

Video Conferencing: This was discussed for Board meetings to reduce travel. There would be a challenge in everyone having the equipment, plus there is an advantage in face-to-face meetings.

Business Meeting Adjourned:

Next meeting will be in Eugene, February 13, 2009, 10:00 am

Respectfully Submitted

Jim Carnahan
Secretary

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2009 OREGON CHAPTER BOARD MEETING CALENDAR

Month	Date	Location	
JANUARY	9	Otak	Lake Oswego
FEBRUARY	13	Lyle Conference Room (Wells Fargo Bldg)	Eugene
MARCH	13	TBD (Conference Site)	Seaside
APRIL	28	Spring Conference, Seaside Convention Center	Seaside
MAY	15	ODOT	Salem
JUNE	12	Water Treatment Plant	Pendleton
JULY	10	TBD	Bend
AUGUST	14	Fall Conference Site, Spirit Mountain	Grand Ronde
SEPTEMBER	12 - 17	No Board Meeting, APWA National Congress	Columbus, Ohio
OCTOBER	6	Fall Conference, Spirit Mountain	Grand Ronde
NOVEMBER	13	OBEC	Lake Oswego
DECEMBER	11	Lyle Conference Room (Wells Fargo Bldg.)	Eugene