

# Oregon Chapter APWA Board Meeting Minutes



Date: **May 1, 2007**

Location: Windmill Inn – Ashland, OR

<b>Board Members Present</b>	<b>Board Members Absent</b>	<b>Visitors</b>
Kurt Corey – President	Lila Bradley – Past President	Larry Beskow – City of Medford
Rick Olson – President Elect	Bob Paterson – Director	Pieter Smeenk – City of Ashland
Gregg Weston – Secretary		Ron Polvi
Yvonne McClain – Treasurer		Jeanne Nyquist – Nyquist & Assoc
Hugh Kalani, National Delegate		Gordon Merseth – Crane & Merseth
Marty Andersen – Director		Barbara Duda – Otak
Jim Carnahan – Director		Larry Frevert – APWA National President-Elect
Ken Fuller – Director		
Peggy Keppler – Director		
Eric Rouse – Director		

***Meeting called to order at 8:03 P.M. by President Kurt Corey***

## **Ceremonial Matters**

None

## **Approval of Minutes**

The minutes of the March regular board meeting were approved as submitted.

## **Treasurers Report**

Yvonne McClain provided the Treasurer's Report. The month of March was relatively slow with few checks being written. Kurt addressed the credit card process for online conference registration with Cameo. We received conference revenue and a final conference close out letter from Bob Patterson for the 2006 Fall Conference. The Treasurer's Report was approved as submitted.

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### President's Report

Kurt informed the Board that Larry Frevert, APWA National's President-Elect will be attending the Board Meeting this evening and will be here for most of the conference. Kurt reported on his recent visit to Kansas City where he reviewed and worked on APWA National's Budget as part of the National Budget Committee. The APWA National Board has determined that the reserve amount should be at 70 percent of the annual budget based on risk factors. On May 22, 2007, Kurt will be part of a web cast (Click, Listen, and Learn) on QBS. Kurt will be asking Lila Bradly, Rick Olson, and Greg Miller to serve as the nominating committee to seek nominees to serve on the Board to fill the positions that will be expiring at the end of this year. The Nominating Committee will be charged with bringing a list of nominees for consideration at the August Board meeting. We received comments from National regarding the updated Bylaws that we submitted. We will address the comments received and roll out the Bylaws to the members for approval and acceptance at the Fall Conference in Bend.

### Delegate's Report

Hugh provided a brief report on the Spring Meeting with the Region 9 Delegates. Hugh shared some of the issues that the Colorado and other chapters are dealing with. Some of the Chapters in Region 9 have brought on full or part-time paid staff to deal with the administrative work for the Chapter. This information will be shared with the House of Delegates. The Colorado Chapter is dealing with a legislative impact barring any public employee or family member from accepting a gift of more than \$50, including scholarships. National has asked for responses to a questionnaire prior to June 15th which Hugh needs input from the Board. If anyone on the Board was interested in receiving the Meeting Minutes from the Region 9 Delegates Spring Meeting, Hugh indicated that he could send them via email. Hugh also reminded the Board that the Delegates from Regions 9, 6, and 7 held a joint Spring Meeting in Coeur d'Alene and that Regions 8 and 9 are proposing a joint Spring Meeting in Hawaii.

### Correspondence

The correspondence file was circulated for the information of the Board. Items specifically mentioned were correspondence relative to Student Memberships, National Certification, Current Education Calendar, launch of 811, online registration information for individual Chapter conference events through National, new Red Event insurance

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information from National, copy of meeting minutes from the Scholarship Meeting in Tualatin, and recognition of those completing the required 90 hours of training.

### Chapter Conferences

- **Fall Conference 2006, Pendleton Convention Center, October 10-13**  
Bob Paterson sent a report that the conference will be \$1,200 in the black prior to audit.
- **Spring Conference 2007, May 1-4; Ashland (Pieter Smeenck, Larry Beskow)**  
Registration is at 120 full time and some retired individuals plus 35 exhibitors. The conference budget was set based on 90 registrants. An invitation to attend the conference was sent to the Northern California Branches and as far as the committee could tell we had no California attendees.
- **Fall 2007 Conference, October 16-19; Bend (Jim Carnahan)**  
No report. Jim requested time to promote the conference.
- **Spring 2008 Conference, April 15 – 18; Eugene (Mark Schoening)**  
Dates have been confirmed; still working on contract.
- **Fall 2008 Conference, October 21 – 23; Welches**  
Contract signed

### Old Business

#### Model Bylaws

We received comments from National. Kurt to send out a revised draft incorporating National's comments with approval from the membership targeted for the Fall Conference. Board approval scheduled for June meeting.

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### **National Award Summary**

Oregon APWA submitted a number of applications; Eugene park project was selected as project of the year for projects under \$2mil. Pace Award report was presented by Peggy; a "Draft" cover was circulated. The Pace Award submittal is relatively complete and will be submitted on time.

### **Chapter Leaders Toolbox**

No additional report.

### **New Business**

#### **APWA Accreditation Site Visit Report – City of Bend Public Works Department (Ken Fuller)**

Accreditation Board visit went well with many National representatives present. National Committee will recommend that Bend be awarded accreditation with eight model practices cited.

#### **Washington County Request for Funding for Public Works Week Activities**

Request for financial assistance was reviewed and approved at \$550.

#### **Education Summit Report (Gordon Merseth)**

Gordon thanked the Board for underwriting a portion of the trip to attend this summit. This was the first summit for many chapter representatives to meet and discuss education activities. National has selected two consultants to assist in developing National strategies for chapter educational activities. Gordon had a chance to discuss topics with other Chapter representatives, and reports that the Oregon Chapter does a pretty good job at educating our members and non-members. Some chapters are better than we are and the summit was a good opportunity to learn how to improve. One item Gordon discussed was the concept of holding education classes at various Community Colleges to get students that are in the civil engineering and survey programs acquainted with American Public Works Association and in Public Works. Larry Frevert added that he was very pleased by the turnout and opportunity for networking between the Chapter leaders. National's budget represents a solid education funding and is an indicator of the commitment to education at the National level.

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### Director Initiated Items

Jeanne Nyquist provided a Treasurers Report on the Scholastic Foundation and pointed out that the Foundation has broken the \$200,000 mark. The Scholastic Foundation will be working towards scholarships being self sustaining. Scholarship opportunities will be distributed to the colleges soon. Jeanne also reported on the Futures Committee activity and provided a draft of an Oregon Chapter APWA Sustainability Resolution dated May 1, 2007. The Futures Committee suggests that the Oregon APWA adopt this resolution and add a sustainability track to the Fall Conference. Another item was to add a Julian Award recognizing sustainability activities. Board pleasure was to adopt a sustainability resolution separate from the politics of who is right on the topic global warming. Jim Carnahan brought up the idea of a brainstorming session on sustainability issues at the Fall Conference. Further discussion will be held at the June 1, 2007, Board Meeting in Lincoln City.

Larry Frevert said that he is very pleased with the accreditation process and the Education and Certification Task Force work to establish consistency in the programs. Certification of the individual is as Accreditation is the Agency. APWA finances are strong. Larry suggests that the Chapter submits an article based on the sustainable discussion and pending resolution. Larry also reported that his visit to New Orleans indicates that there are several issues with funding of improvements and restoration, but also is concerned about the ability of the New Orleans Chapters ability to raise funding and staff to support the National Conference. He requests that the Oregon Chapter consider recruiting volunteers and funding to support the National Conference in 2008.

### Next Board Meeting

June 1, 2007 – Lincoln City, City Hall

### Agenda Items for Next Meeting

***With no other business pending, President Kurt Corey adjourned the meeting at 9:34 PM***

Respectfully Submitted,

Gregg Weston, Secretary

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## 2007 OREGON CHAPTER BOARD MEETING CALENDAR

Month	Date	Location	
JANUARY	12	Otak	Lake Oswego
FEBRUARY	9	ODOT	Salem
MARCH	16	Ashland Convention Center	Ashland
MAY	1	Spring Conference	Ashland
<b>JUNE</b>	<b>8 1</b>	<b>City Hall</b>	<b>Lincoln City</b>
JULY	13	Water Treatment Facility	Pendleton
AUGUST	10	David Evans & Associates	Bend
<b>SEPTEMBER</b>		<b>APWA Congress</b>	<b>San Antonio</b>
OCTOBER	16	Fall Conference	Bend
NOVEMBER	9	CMTS	Portland
DECEMBER	14	Eugene Airport	Eugene