

American Public Works Association



APWA BOARD MEETING MINUTES Silver Falls State Park November 15, 2011

Executive Committee Attendance

| | |
|------------------------|--|
| Mary Meloy | President |
| Mark Schoening | President-Elect |
| Terry Song | Treasurer |
| Stephanie Reid | National Delegate |
| Peggy Keppler | Immediate Past President |
| Marty Andersen | Director |
| Paul Shirey | Director |
| Elizabeth Papadopoulos | Director |
| Delora Kerber | Director |
| Todd Watkins | Director |
| Gordon Munro | Director-elect |
| Brian Van Norman | Director of Chapter Relations (National) |

Convened at 3:12 p.m. by President-Elect Schoening.

President Meloy was not at the beginning of the meeting so President-Elect Schoening presided.

The meeting began with the Good of the Order with statements from each board member present as well as our guest from national.

Minutes

The minutes from the last meeting were reviewed and a few edits were noted. Peggy Keppler made a motion to approve the minutes, as edited, with a second from Delora Kerber. The minutes, as edited, were approved unanimously.

Treasurer's Report

3rd Quarter rebate received from National

Still waiting on the final revenue from the Spring 2011 conference. Delora to contact Toby (WA chapter) to get a status of the conference accounting.

Some checks are still outstanding with one for the U of O still missing or not cashed.

The treasurer's report was reviewed. Mark Schoening made a motion to approve the report with a second from Paul Shirey. The report was approved unanimously.

Fall Conference Summary

Attendance

84 full registrations
10 1st Timers
10 Non-members
6 Retirees
2 Scholarship recipients
5 One day participants
51 golfers

Finances

Income: \$66,850
Expenses: \$55,545
Gain: 11,305

According to Gordon, the awards went really well thanks in part to the coordination provided by Cameo.

A de-brief with Cameo would be good to learn what they thought went well and what could be improved.

Brian Van Norman made two suggestions for future conferences:

- 1) Consider incorporating the association membership fee into the registration fee for non-members.
- 2) Follow-up with non-members to encourage membership

Brian also mentioned that Brad Patterson is the new national chapter liaison and he could help us with outreach.

Cameo was a good resource for this conference but we still need to consider local agencies when it makes sense based on our resources.

President's Report

Hood River contract is ready for signatures.

Upcoming Conference Schedule:

| Year | Spring | Fall |
|------|---|--|
| 2012 | Eugene (Valley River Ctr) | Coast (Salishan) |
| 2013 | Hood River (Best Western) | Medford (7 Feathers? or Running Y?) |
| 2014 | Seaside (50 th Anniv. Celebration) | Pendleton (Possible joint conference with OEMA or OWARN) |

We need to extend more written invitations to our national delegation in order to ensure we get them to our conferences. The President and Regional Director should be getting these invitations but it may not have happened for the fall conference. We should add this to our "Practices and Procedures" document.

We should consider getting big pictures blown up for the conferences with captions added to them for the members to read about. Gordon will look into this.

The AGC is celebrating 100 years of public works. Mary will look into what's involved with that.

Delegate's Report

Nothing new to report.

Director of Chapter Relations' Report (Brian Van Norman)

There will be a conference call after Thanksgiving to talk about better communications with the delegates.

Upcoming Congress locations (all are in August):

2012: Anaheim

2013: Chicago

2014: Toronto

2015: Phoenix

New Business

Mary Meloy led a discussion about the role and acknowledgement of public works personnel as first responders on 9/11. She pointed out that there is a lack of recognition about this topic at the national level and she'd like to figure out a way to get the same honor and recognition as the police and fire departments. There is a book about this by William Langeweische which provides a unique insight to the events of 9/11 and the unsung heroes that did not show up on the nightly news. Mary is going to do some research to find out if there is more information about this topic that we can use at the local level.

Todd Watkins requested \$32 to be paid to Nanci Snyder to reimburse her for two students to attend the November APWA luncheon in Portland.

Motion to approve the reimbursement made by Paul Shirey and then seconded by Gordon Munro with a unanimous approval.

This request morphed into a discussion about the possibility of providing monthly scholarships to the luncheons so that we can get more students to attend. This topic needed more time to work out the details so it will be on a future agenda.

Additional discussion about the annual foundation scholarship occurred and it was mentioned that it might be worthwhile to have scholarship recipients do a little more when it comes to what we expect from them. However, this would need to be coordinated with the foundation since it is technically their scholarship program.

A brief discussion also occurred regarding the First Timer's program and the relationship between the First Timers and their mentors. We need to be making sure we encourage the mentors to stay in touch with their First Timers in order to keep those relationships going as another way to build our membership base.

Meeting adjourned at 4:50 p.m.