



Board Meeting Minutes
June 10, 2011
Pendleton Wastewater Plant
4255 SW 28th Drive
Pendleton, Oregon

Meeting was called to order at 10:15 am.

Board Meeting Attendance:

Terry Song	HNTB	Treasurer
Bob Patterson	City of Pendleton	Secretary
Delora Kerber	City of Wilsonville	Director
Elizabeth Papadopoulos	TriMet	Director
Marty Andersen	ODOT	Director
Todd Watkins	Washington County	Director
Russ Thomas	City of Newburg	Director

Board Member's Absent:

Mary Meloy	Consultant	President
Mark Schoening	City of Eugene	President-Elect
Peggy Keppler	City of Eugene	Past-President
Stephanie Reid	City of Lincoln City	National Delegate-elect
Paul Shirey		Director

Good of the Order – Terry Song in Mary's absence:

Terry mention that he is now 5 down with 19 to go for the treasurer's report. Elizabeth is still working. Bob just presented at the Ground Water Trust workshop on micro-hydro power during ASR and mentioned that their city manager's contract was not renewed. Todd mentioned issues in Damascus, going to a drag race, and attending a recital. Marty mentioned that Matt is staying on as ODOT Director, discussed his attendance to a JTA workshop with WADOT / IDOT / ODOT @ Hood River, and touched on his 14-year old's summer camp. Delora mentioned their city manager retired after 19-years and the search for a new manager is just beginning. She also mentioned that their council decided to cut \$1.2M to simply share the "pain" with other agencies. Russ mentioned that \$980K and 8 positions were cut in Newburg to balance their budget and showed the book bag sponsored in part by the Chapter.

Secretary's Report – Bob Patterson

Corrections were noted to the May 2011 meeting minutes. Todd will make the corrections.
Motion made to approve May minutes as noted; seconded and approved.

Treasurer's Report – Terry Song

Terry mentioned that Delora is working on the revenue from the Joint Chapter Spring Conference with the Washington Chapter. Community outreach shows \$2,000 sent to the Colorado Chapter to help cover \$200,000 in hosting the future APWA National Congress. Also, the first quarter rebate has been received and will show in next months report.

Motion made to accept the Treasurer's report; seconded and approve.

Delegate's Report – None

President's Report – Terry Song in Mary's and Mark's absence

Terry mentioned that action is taking place on cell phones in response to use of ROW. Len Goodwin will be invited to the July meeting to discuss the notice of inquiry related to this issue. Kurt Cory will appreciate an endorsement to attend a FHWA project deliver meeting on July 21, 2011.

Motion made to endorse Kurt Corey's attendance; seconded and approved.

Conferences:

Delora mentioned that the Spring Joint Conference should net the Chapter around \$13,000, possibly more. There will be additional revenue from the scholarship fundraisers too.

Fall 2011: group discussed the \$0 profit consideration for this conference in using CAMEO services. Board established a policy goal of netting \$10,000 while charging \$320 per delegate for the 2010 / 2011 conferences. Group established that in working with CAMEO, we are establishing the number of attendees to cover all costs that will be budgeted - \$0 profit. Goal for the conference is to still reach the \$10,000 goal.

Spring 2012: Information was provided on the Linn County Fairgrounds Expo Center in Albany. This could be used an alternative location for the Valley River Inn in Eugene. It was mentioned that Mary can bring her horse and keep it in her room at the Expo Center site.

Marty also provided information in regards to Hood River. In reviewing the portfolio, it looks to work well for a group of 325 to 250 and has 142 hotel rooms at the site. This information will be forwarded to Terry and Gregg.

Old Business:

Board retreat was discussed among the group. It will be just the Board and Paul has reserved it for November 1st and 2nd (Tu / W) at Silver Falls State Park. More details will follow. Brian Van Norman will be attending from National and lead us through a Board goal setting workshop. We will likely have our Board meeting for November at this retreat too.

New Business:

Next meeting will be July 8th at HNTB in Portland. Committee chairs will be asked to attend. Bob would appreciate a hard copy of their reports and electronic copy. As a group, we reviewed which Director has which committee in making contacts with the various committee chairs.

ACTION ITEM: DIRECTORS ARE TO CONTACT COMMITTEE CHAIRS AND SEEK THEIR ATTENDANCE FOR THE JULY MEETING.

Board Initiated Items:

Marty mentioned a speaker he would like to recommend for a future conference: Sari De La Motte in speaking on non-verbal communication. Russ conveyed that the Newberg librarians would be able to present on community outreach. Delora wanted to have further discussion in the future on what our conference profit margin should be as a goal for the Chapter.

Adjourned at 11:43 am.

Terry sprung for lunch at Abby's by writing the check on behalf of the Chapter. After lunch, folks headed back home.