



2012 APWA SPRING CONFERENCE – EXHIBITOR REGISTRATION

It's that time again Registration is now open for our 2012 APWA Spring Conference!

You are invited to participate in the 2012 APWA Spring Conference at Valley River Inn, Eugene, OR. Exhibit times will be Wednesday, April 18, from Noon – 4:30 pm and Thursday, April 19, from 9:00 am - 4:30 pm.

We encourage you to register early as exhibit space is limited to 45 booths and reservation requests will be filled on a first received, first served basis. We will try to accommodate your location requests (see booth layout) but spaces will generally be assigned as we receive the registration forms. *We will try to avoid placing you near a competitor whenever possible.*

The Exhibitor-Hosted Social will be held Wednesday evening from 6:30 – 8:30 pm in the Exhibit Hall. You are encouraged to attend the Social as it will provide an additional opportunity to meet with the Conference attendees. Morning and afternoon refreshment breaks on Wednesday and Thursday will be held in the exhibit areas to draw attendees into the exhibition center. Although the exhibit area closes Thursday afternoon, we encourage you to attend the banquet Thursday evening and the luncheon on Friday. You are also welcome to attend any other breakfasts or lunches for additional networking. Information related to costs for these events is included on the Exhibitor Registration form. In addition, there are sponsorship opportunities available to introduce attendees to your company.

Exhibits may be set up after 5:00 pm on Tuesday and must be set up and ready by 11:30 am on Wednesday (before lunch). The security of display items is the responsibility of the exhibitor.

An exhibitor registration fee of \$400.00 provides you with a 8 ft. draped table and badges for four (4) representatives. All booths will have access to electrical power but you should bring your own extension cords. A floor plan of the exhibit area is enclosed for planning. Should you require any other technical assistance or supplies for your booth, please make those arrangements with the Valley River Inn. If you need to ship display or promotional items in advance of your arrival, contact the Valley River Inn for proper shipping information. ***Security of display items is the responsibility of the exhibitor.*** Your registration fee allows your delegation to have access to the technical sessions and refreshments in the exhibit area. Meals are extra.

Accommodations

Reservations for lodging must be made separately from conference registration. A block of rooms have been set aside at Valley River Inn. Submit ***reservation requests by phone to the following number: 800-543-8266 and ask for the APWA Group Rate (Promo Code 0417AMER) or by going to www.valleyriverinn.com and enter the Promo Code 0417AMER there.*** Special rates start at \$119 for a Deluxe and \$139 (single occupancy, \$149 double occupancy) for a Concierge or Riverview room.

Door Prizes

As exhibitors, your registration fee goes to sponsor the Wednesday Exhibitor-Hosted Social and breaks during the Conference. If you would like to bring a door prize that can be used in the exhibitor's prize drawing, please do so—it will increase delegate attendance. Exhibitor door prizes also bring added exposure to your company and help us increase the involvement of the delegates.

Sponsorship

Conference expenses have increased considerably in recent years and exhibitors have helped Oregon APWA chapter keep registration fees affordable by providing sponsorship donations. We are asking that you consider a sponsorship donation.

Please indicate on your registration form how your company would like to assist. This can be items or a financial donation.

Companies will also be acknowledged for their donation in the conference brochure if received by printing date, March 15. In the event that your company chooses to donate, please send your company name and logo as a TIF or JPEG file.

Conference meals are not included in the exhibitor fee. If desired, meals may be purchased for an additional charge.

Registration Information for Exhibit Space, Golf Tournament and Meals

Register Online at www.OregonAPWA.org and receive an instant receipt (VISA and MasterCard only).

OR

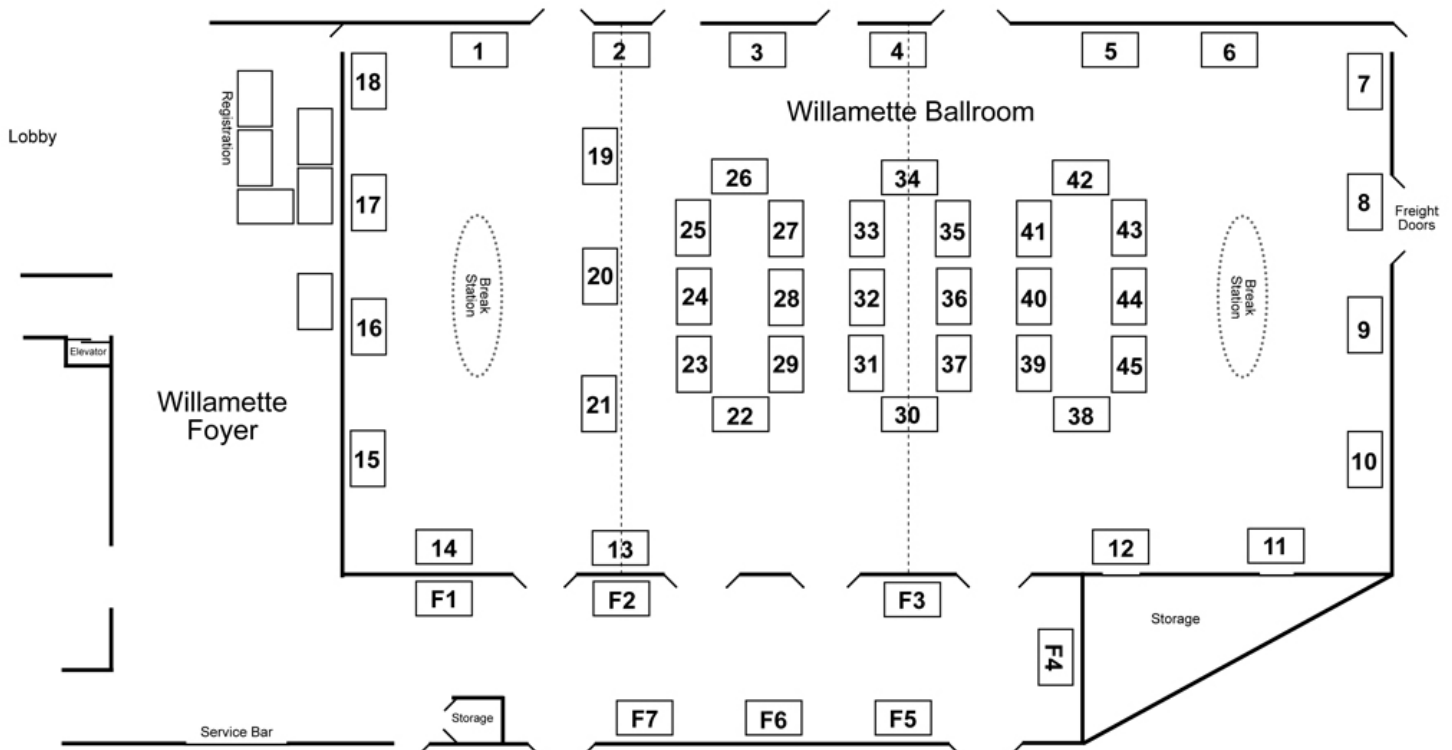
Download and Print Registration Form at www.OregonAPWA.org and Mail to:

APWA, c/o Peggy Keppler, 99 E. Broadway, Suite 400, Eugene, OR 97424 (Make checks payable to APWA Chapter Conference).

Purchase orders or fax registration will not be accepted. A confirmation will be sent to you prior to the conference. Full refunds will be given if cancellation is made before March 27, 2012. A \$50 cancellation charge will be assessed starting on March 27, 2012

Questions? Contact me at 541-682-2869 or peggy.a.keppler@ci.eugene.or.us. Thank you, Peggy

Exhibit Layout





**APWA Oregon Chapter
2012 Spring Conference**

April 17-20, 2012 at the Valley River Inn
1000 Valley River Way, Eugene, OR 97401

Register online: www.oregonapwa.org/conference/spring12

Or Mail Registration, Participation form, and Payment to:
APWA Chapter Conference. PO Box 410 Otis, OR 97368

Exhibitor Participation Information (Important: Please PRINT all information legibly to avoid errors on badges or in programs. Thank you!)

Company Name: _____

Mailing Address: _____

_____ Email: _____

Telephone: _____ Fax: _____

Names of all representatives attending as their name should appear on the badge: (Maximum of 4)

Please indicate your preferences below:

Exhibit type: 8' Skirted Table Outdoor
 Freestanding (Size-Foyer Only) _____ We will need power at our booth

Door prize description _____

Space will be assigned on a first registered, first served basis. While every attempt will be made to accommodate your space request, specific assignments are not guaranteed. Refer to the enclosed floor plan and indicate your first, second and third choice below.

First choice: _____ Second choice _____ Third choice _____

Please do not locate me next to these competitors:

Provide a brief description of your firm's services or products. This information will be used to assist in assigning spaces and to avoid placing competitors next to or near one another.

The security of display items is the responsibility of the exhibitor.

Conference meals are not included in the exhibitor fee and may be purchased, if desired, for an additional charge.

(If mailing, please return this page)



EXHIBIT AND GOLF REGISTRATION

Company Name: _____

Item	Price	Qty	Total
Exhibitor registration* (received before March 27)	\$400		\$
Wednesday Luncheon Roast Pork Loin	\$28		\$
Thursday Breakfast Buffet	\$20		\$
Thursday Luncheon Barbecue Chicken Breast	\$28		\$
Thursday Conference Banquet – Fresh Salmon	\$45		\$
Thursday Conference Banquet – Prime Rib	\$45		\$
Thursday Conference Banquet – Butternut Squash Ravioli	\$45		\$
Friday Chapter Meeting Breakfast Buffet	\$22		\$
Friday Luncheon Fajita Buffet	\$32		\$
Golf Tournament–Per Person (includes green fees, cart, box lunch & prizes)	\$80		\$
Sponsorship: Suggested amount; \$200	\$		\$
Total:			\$

*Exhibitor Registration includes up to four (4) company representatives
 If you have special dietary needs, please let us know well in advance at 541-994-3201.

GOLF RESERVATION FORM

Golf registration of \$80.00 per person includes green fees, cart, box lunch and prizes.

Tuesday April 17th – Springfield Country Club. Pick up lunch at Pro Shop 11-Noon; Shotgun start at Noon

Name(s) and Handicap or Average score for 18 holes: (Example: Bob Smith/55)

OR

I/We would like to play with the following people:

Please find me a group to play with:

For information on Golf, please contact DeeDee Thomas at 541-726-3670 or dmthomas@springfield-or.gov

PAYMENT **Check** (payable to APWA Chapter Conference) **VISA** **MasterCard**

Credit Card #: _____ **Exp. Date:** _____

3-Digit Sec. Code (back of card): _____ **Authorized Signature:** _____

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